



**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL
COUNCIL OF RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 7th November 2022 at
7.30pm where the following business will be transacted.**

Committee Members: Cllr E Ellicott, Chair (LE), Cllr B Edwards, Vice-Chairman (BE), Cllr D Funnell (DF), Cllr M O'Callaghan (MOC), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), and Cllr P Gripper (PG)

Alison Stevens (AS)
Locum Clerk to Rusthall Parish Council
26th October 2022

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**

5. Minutes

To resolve that the minutes of the Parish Council Meeting held on **3rd October 2022** can be taken as read, confirmed as a correct record and signed by the Chairman.

- 5.1** Matters outstanding from these minutes (not listed as separate agenda items)
- 5.2** Matters outstanding from previous minutes

6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

7. Session for County and Borough Councillors on matters concerning the Parish.

8. Finance update – Cllr O'Callaghan

- 8.1** Accounts for Payment; to authorise the payment of invoices (list to follow)
- 8.2** To formally adopt the draft minutes of the Finance Committee Meeting held on the 17th October 2022
- 8.3** Precept – to agree the Precept for 2023-2024.

- 8.4 SSE Energy Contract** – to decide whether or not to sign the contract on offer.
- 8.5 Trough at the Memorial** – to formally approve the cost of securing the water trough.
- 9. Highways and Transport Committee** – to formally adopt the draft minutes of the Highways and Transport Committee Meeting held on the 20th October 2022.
- 10. Allotments Committee** –
- 10.1** To formally adopt the draft minutes of the Allotments Committee Meeting held on the 26th September 2022 – Cllr D Smith
- 10.2** To formally approve the purchase of a new shed, new padlocks and new water tanks for the allotments – Cllr L Ellicott
- 11. Rackliff Centre** –
- 11.1** Update on the additional signage at the Rackliff Centre – Cllr L Ellicott
- 11.2** To consider renting a section of the rear to the Commons’ Conservators – Officer Stevens
- 12. Defibrillator update** – Officer Stevens
- 13. St Paul’s School update** – Cllr L Ellicott/Cllr M O’Callaghan
- 14. Assets of Community Value** – to draft a shortlist of assets to nominate as Assets of Community Value
- 15. Electoral System Consultation** – To consider whether or not to submit a formal response from the Parish Council - Cllr L Ellicott
- 16. Rusthall Library Archaeological Display** – To consider whether or not to support a new archaeological display in Rusthall Library – Cllrs A Britcher-Allan and M O’Callaghan
- 17. Rusthall Warm Banks** – to consider whether or not to promote Rusthall Warm Banks on the website, social media and notice boards - Cllr D Funnell
- 18. Chair’s Report** – Cllr L Ellicott
- 19. Officers’ Report** - Officer Stevens
- 20. Diary Dates**
- 5th Dec 2022 - 7.30pm - Full Council Meeting
- 14th Nov 2022 – 7.30pm - Finance Committee Meeting (tbc)
- 12th Dec 2022 - 7.30pm – Allotments Committee Meeting
- 12th Jan 2023 – 7.30pm – Highways Committee Meeting
- 16th Jan 2023 – 7.30pm – Environment Committee Meeting
- 21. Items for Information**
- 22. Next meeting of Full Council** -
- 5th Dec 2022 - 7.30pm - The Rackliff Centre

