



YOU ARE HEREBY SUMMONED TO A REMOTE MEETING FOR THE FULL COUNCIL of RUSTHALL PARISH COUNCIL to be held on Monday 8th February 2021 7.30 pm when the following business will be transacted.

Susan J Denne
Clerk to Rusthall Parish Council
2nd February 2021

AGENDA

If members of the public wish to attend the remote meeting or take part in the Public Session, see Joining Instructions below.

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting**
- 2. To receive and approve apologies for absence:**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

To resolve that the minutes of the Council Meeting held on **11th January 2021** and be taken as read, confirmed as a correct record and signed by the Chairman.

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

5.2 Matters outstanding from previous minutes

- 6. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak). Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be no discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or if not already so listed, be referred to at a future meeting of the Parish Council.

- 7. Session for County and Borough Councillors on matters concerning the Parish.**

- 8. Grass Cutting Contract**

- i. Three Cllrs required to consider submitted tenders
- ii. To arrange a date and time for the Zoom meeting

- 9. Further Alteration to Zoom Policy – Cllrs Britcher- Allen**

10. Finance

- i. To consider grant to Alms Houses.
- ii. To discuss continuation of using Microshade.
- iii. To consider mobile phone for Deputy Clerk and new contract for Clerk
- iv. To discuss purchase of PC or docking station for Deputy Clerk and how to purchase it.
- v. To Consider and agree to instructing a Payroll company
- vi. Call for Capital Project ideas
- vii. Emergency Tree work

11. Village Survey

- i. To agree to final cost and format of survey – presentation Deputy Clerk
- ii. To agree to date of publishing

12. Co-Option

To discuss whether to postpone co-option until restrictions are lifted.

13. Subscription to SLCC

- i. To consider payment to SLCC for Deputy Clerk

14. To Discuss Extension of Remote Meetings

15. Chair's Report

16. Clerk's Report

17. Diary Dates

18. Accounts for Payment

To authorise the payment of invoices as listed (to follow)

19. Items for Information

JOINING INSTRUCTIONS

If a member of the public wishes to attend the meeting, please join using Zoom or telephone.

If you wish to speak at the Public Session, you will have up to three minutes to speak

Join Zoom Meeting by link below and enter meeting ID and password:

Time: Feb 8, 2021 07:30 PM London

<https://us02web.zoom.us/j/85339228787?pwd=Y1JNzdGZmd3MFNRVnhQYVJhZGxBUU09>

Meeting ID: 853 3922 8787

Passcode: 243257

One tap mobile

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