



**YOU ARE HEREBY SUMMONED TO A MEETING OF THE ALLOTMENTS COMMITTEE of RUSTHALL
PARISH COUNCIL**

to be held at The Rackliff Centre on Monday 4th December at 7.30 pm

Committee Members: Cllr Doug Smith; Cllr E Ellicott; Cllr D Funnell; Cllr P Gripper; Cllr A Funnell; Ms Suzanne French (non-voting member); Mr Alan Farmer (non-voting member) and Mr David Clover (non-voting member)

**Kevin Watson
Allotments Manager for Rusthall Parish Council
22nd November 2023**

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting**
- 2. To receive and approve apologies for absence**
- 3. Declarations of Personal and Prejudicial Interests**
- 4. Declarations of Lobbying**
- 5. Minutes of the last meeting:**
 - i. To approve Draft Minutes of meeting held on 2nd October 2023**
 - ii. Any matters arising from those meetings which are not already on the agenda**
- 6. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions*
- 7. Update on All Ability Garden Project at Southwood Road Allotments**
- 8. Update on vacant plots and Waiting List**
- 9. Consider upgrading padlocks at Wickham Gardens Allotments**
- 10. Consider quotes for tarmac entrance at Wickham Gardens Allotments**
- 11. Consider turning Plot 28 at Wickham Gardens Allotments into a wild flower meadow**
- 12. Consider in-house production of new plot signs for all Allotment sites**

- 13. Consider request for Crossways Community to place a sign on the double gates at Southwood Road Allotments**
- 14. Review timings of lighting fires**
- 15. Date of next Meeting – Monday 25th March 2024**

The meeting will be followed by our annual Christmas social event with mince pies and refreshments