

**Minutes of The Full Council Meeting held on  
Monday 12<sup>th</sup> November 2018 at 7.30pm in The Rackliff Centre Lower Green Road**

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**Members Present:** Cllr B Edwards (Chairman), Cllr A Britcher, Cllr Blackburn Cllr C Gordon, Cllr D Smith, and Cllr C Ducklin.

**Officer Present:** S Denne

**In Attendance:** County County Councillor J McInroy and Borough Cllrs Podbury and Huggett

**Members of the Public:** There were members of the public present

Before the meeting began Cllr Edwards thanked all who took part in the commemorations of the WW1. He especially thanked Cllr Duncombe and Mr Mike Bassett.

1. **Enquire whether anyone present intends to film, photograph and/or record the meeting**  
- No-one present intended to film, photograph and/or record the meeting.
2. **Apologies for absence** – Cllr Clark, Cllr Duncombe and Cllr E Ellicott (family commitments).
3. **Declaration of Interests** — None
4. **Declarations of Lobbying** – None
5. **Minutes**  
5. To resolve that the minutes of the Council Meeting held on 8<sup>th</sup> October 2018 be taken as read, confirmed as a correct record and signed by the Chairman.  
5.1 Matters outstanding from these minutes (not listed as separate agenda items) - None  
5.2 Matters outstanding from previous minutes - None
6. **Session for County and Borough Councillors on matters concerning the Parish** – Cllr Podbury said that the events of the 9<sup>th</sup> to the 11<sup>th</sup> were brilliant and she enjoyed taking part. She attended the Gatwick exhibition and had received many emails since from residents raising their concerns. Cllr Huggett also wished to thank the village for the Battle is Over weekend, she was very impressed. County Cllr McInroy also attended the Gatwick exhibition and wished to urge people to complete the consultation survey. He was horrified with what Gatwick plan to do, with flights increasing from 55 an hour to 70 an hour by 2030.
7. **Committee Reports:** Planning Meeting 5<sup>th</sup> November 2018 draft minutes have been circulated
8. **Citizens Advice** – To discuss ongoing support – This was discussed and agreed that a donation of £1500 would be given to the CAB in the next financial year.
9. **Southwood Road Pavilion** – Cllr Edwards would like to discuss with TWBC with regards to the feasibility of this project before the RPC agree to anything.
10. **Stills Green path** – Cllr Edwards would like to discuss with TWBC with regards to the feasibility of this project before the RPC agree to anything.

11. **Holding Hands Nursery** – The Clerk updated the members on the position of the nursery. She informed the nursery that the RPC were unable to give a donation or grant for the payment of wages but could potentially help towards items that the nursery required. She sent them a grant form but had yet to receive it back. She told members that she felt that Holding Hands would benefit from a business plan.
12. **Gatwick Future plan** – It was agreed that Cllr Clark would complete the consultation on behalf of the PC and members would complete on their own behalf if they so wished.
13. **Insurance Payment** – It was agreed to accept the quote from Came & Co, subject to further information requested by the Clerk.
14. **Rusthall Life delivery** – Cllr Blackburn informed the members that she had received a quote from the printers for counting, boxing up and labelling the magazines £80. However, this would not cover the small deliveries of one or two. Cllr Blackburn felt it was also important to keep contact with the volunteers and the members agreed. It was agreed to advertise for a new coordinator in the January and March Rusthall Life. It was also agreed to invite all volunteers to a thank-you reception in March. Cllr Smith said that he would be happy to help with the coordinating roll for the time being.
15. **Mayors Toy Appeal** – It was agreed to donate £100 to the appeal.
16. **KCC Consultation** - on its proposed budget for 2019/2020 – Cllr Edwards agreed to complete this on behalf of the PC.
17. **Policies** – To update and adopt all Terms of Reference, Lone Worker Policy and Media Policy – These were agreed after a couple of amendments.
18. **Chair's Report** – Cllr Edwards informed the members that the Christmas dinner would be on the 14<sup>th</sup> December at the Toad Rock Retreat. Clerk to take orders and deposits asap.
19. **Clerk's Report** – Clerk informed members that they should have received the minutes from the planning workshop. The Clerk and Cllr Edwards attended the Finance Conference and the Clerk advised the members that it was recommended that councils consider having cyber insurance and that a casual monthly check on trees is advised, with a professional check carried out every eighteen months to two years. Clerk also informed the members that the medical centre was considering changing the agreed space for the blood pressure machine which the PC had contributed towards. Cllr Smith to obtain further details.
20. **Diary Dates** – 19<sup>th</sup> November Highways meeting, 20<sup>th</sup> November De brief meeting for the Battle is Over, 21<sup>st</sup> November RVA Christmas Social, 27<sup>th</sup> November KALC Area meeting hosted by RPC, 4<sup>th</sup> December Finance meeting.
21. **Accounts for Payment** – to authorise the payment of invoices as listed - These were agreed.
22. **Open session for questions from the public:** A member of the public raised concerns about a dislodged brick in the pavement by the bakers. Cllr McInroy said he would report it.
23. **Items for Information** –
  - a) Cllr Gordon informed the members that she had filled a shoe box for the shoe box appeal. She felt that it was something that the PC could become involved in next year. Clerk to put on agenda for September next year.

**The meeting closed at 21.00**

..... Chairman

Dated .....

	ACCOUNTS FOR PAYMENT	9 <sup>th</sup> October 2018 to 12 <sup>th</sup> November 2018 ACCOUNTS	
<u>Payee Name</u>	<u>Payment Type</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
CLERK	SO	1371.12	Salary October
NEST	DD	53.34	Pension October
EE	99056	32.75	Mobile October
HMRC	300363	370.72	Tax/NI October
BT	DD/M031PG	67.88	Land Line & Broadband
CAPEL GRPUNDCARE	SI181960	376.20	Grass cutting October
D CONSTABLE	BACS	25.00	Window Cleaning October
B EDWARDS	BACS	27.00	Travel
ST PAUL'S PRIMARY	18-10-2018	34.18	Art Materials
NIGEL HARTFIELD	08-10-2018	253.30	Memorial Plaque
C ROBERTS	344Y	20.65	Steel Angle
COBLANDS (J Blackburn)	161745	81.42	Tree
H DUNCOMBE	4114	36.99	Flowers for DLL
RUSTHALL COMMUNITY CINEMA	10-11-2018	159.60	Journey's End & Hire
J BLACKBURN	BACS	11.70	Travel
SSE	0016	54.70	Electric
COMTECS	2919	60.00	Hosting
MICROSAHDE	11230	47.94	Monthly rental October
<b>LLOYDS BANK CARD</b>			
COMFORT KEYS		28.62	Badges
HAMPSHIRE FLAGS		114.30	Bunting
MONTHLY FEE		3.00	October
<b>MONTHLY TOTAL</b>		<b>3230.41</b>	