

**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL
COUNCIL OF RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 11th September 2023 at
7.30pm where the following business will be transacted.**

Committee Members: Cllr L Ellicott, Chair (LE), Cllr M O'Callaghan, Vice-Chairman (MOC), Cllr B Edwards (BE), Cllr D Funnell (DF), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), Cllr P Gripper (PG) and Cllr A Funnell (AF).

Alison Stevens (AS)
Clerk to Rusthall Parish Council
30th August 2023

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**
 - 5.1** To resolve that the minutes of the Parish Council Meeting held on **10th July 2023** can be taken as read, confirmed as a correct record and signed by the Chairman.
 - 5.2** Matters outstanding from these minutes (not listed as separate agenda items)
 - 5.3** Matters outstanding from previous minutes
- 6. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*
- 7. Session for County and Borough Councillors on matters concerning the Parish.**
- 8. Finance update – Cllr O'Callaghan**
 - 8.1** Accounts for Payment; to authorise the payment of invoices (list to follow).
 - 8.2** Christmas Lights – to consider whether or not to provide Christmas lights in the High Street this year.
 - 8.3** Grant Application – to consider a grant application from the Bonfire and Fete Committee towards the entertainment costs at the Summer Fete.
 - 8.4** Dropped Kerb Southwood Road Allotments – to agree the £200 cost for a white

access line.

9. Allotments Committee – Cllr D Smith – To;

9.1 Consider whether or not to tarmac over a section leading to the drop kerb at Southwood Road allotments and appoint a contractor to carry out all the work required.

9.2 Formally accept the conditions of and sign the Grant Agreement for Rusthall All Ability Garden Project.

10. Planning Committee Meeting – Cllr B Edwards – to adopt the draft minutes of the Planning Committee Meeting held on the 12th June 2023.

11. Defibrillator update – Cllr O’Callaghan/Cllr A Britcher-Allan.

12. Highways updates – Cllr P Gripper – to consider;

12.1 Two disabled person’s parking bay applications, one at Valley Road and one at Erskine Park Road.

12.2 The Emerging KCC Local Transport Plan.

12.3 Traffic calming measures (speed bumps) in Cranwell Road.

12.4 Langton Road crossing – to acknowledge receipt of the letter from KCC.

13. Commons Conservators – Officer Stevens – to consider an offer to move a bench to the grass outside St Paul’s Church Centre.

14. Rusthall Volunteers – Cllr M O’Callaghan – update.

15. Rusthall Civic Plaque Nominations – Cllr D Funnell.

16. Chair’s Report – Cllr L Ellicott

17. Officers’ Report - Officer Stevens

18. Diary Dates

9th Oct 2023 - 7.30pm – Full Council Meeting

25th Sep 2023 – 7.30pm – Allotments Committee

23rd Oct 2023 – 7.30pm – Environment Committee

19. Items for Information

20. Next meeting of Full Council -

9th Oct 2023 - 7.30pm - The Rackliff Centre