

Minutes of Allotment Committee Meeting held in

The Rackliff Centre Lower Green Road on 17th June 2019 at 8.00pm

MEMBERS PRESENT: Cllr Smith (Chairman), Cllr Edwards, Cllr Ellicott, Cllr Wilson and Mrs French

OFFICER PRESENT: Su Denne

MEMBERS OF THE PUBLIC PRESENT: Members of the public present.

Election of Chairman and Vice Chairman

Election for Chairman – It was proposed and resolved that Cllr Doug Smith would remain as Chairman.

Election for Vice Chairman – It was proposed and resolved that Cllr Liz Ellicott would become Vice Chairman.

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting** – - No-one present intended to film, photograph and/or record the meeting.
- 2. To receive and approve apologies for absence:** Cllr Funnell and Mr Benoy
- 3. Declarations of Personal and Prejudicial Interests-** Cllr Smith, Cllr Wilson, Cllr Ellicott and Mrs French have allotment plots.
- 4. Declarations of Lobbying.** None
- 5. Minutes -** To resolve that the minutes of the Committee Meeting held on **18th March 2019** were agreed, and it was **RESOLVED** that the Chairman signed them as a true record.
- 6. Accounts** – Clerk to informed members of allotment budget for year.
- 7. Southwood Road** – Cllr Smith reported that due to further trespassing and the siting of a noise monitor, further new fencing and a five bar gate were to be installed on the Southwood road site.
- 8. Wickham Gardens/ Southwood Road-** After a site visit by members it was proposed that further water taps should be placed at Wickham Gardens and Southwood Road sites. This would entail moling and plumbing. The members agreed to the cost of the moling and the clerk would contact a plumber and present quote at the September meeting.
- 9. Alteration to tenancy Agreement** – Cllr Smith requested that the members consider adding a further clause to the tenancy agreement, due to plot holders not locking the gates and in some cases taking the padlock. After discussion the following was agreed:

Any tenant leaving the gate unsecured, entering and exiting, will in the first instance receive a written warning from the Parish Clerk. Following a second occurrence the Clerk will terminate the tenancy giving the tenant one month's written notice.

10. **Competition** – It was agreed to pay the Judge £30 towards his travelling expenses and time. There would be three categories for the competition, new plot holders, children and the rest.
11. **BBQ** – BBQ to be on the 20th July, 12.30 for 1pm. Clerk to request numbers attending and help with the BBQ. Cllrs Smith and Edwards kindly donated £25 each towards the food.
12. **Clerk’s Report** – Clerk informed members that inspections had taken place and plot holders had been written to.
13. **Chairman’s Report** - Chairman had nothing extra to add.
14. **Open session for questions from the public:** A member of the public suggested installing key pads on the gates, to lock them rather than padlocks. Clerk to speak to fencer to see if possible. A member complained about children, on bikes, being allowed on the site. Clerk to email tenants, informing them that this would not be allowed. A member asked if the tree behind a shed could be cut back, due to height and shade. Clerk and Chairman to look at boundary fence and consider tree works along boundary fence. Southwood road extension gate post required maintenance. Clerk to contact contractor.

Date of Next Meeting –16th September 2019

Meeting Closed at 21.00

..... Chairman

Dated