



Minutes of The Full Council Meeting held on

Monday 12th October 2020 at 7.30 pm Conducted Online Via Zoom

Members Present:

Cllr A Britcher – Allan (Chairman), Cllr E Ellicott, Cllr Wilson, Cllr C Ducklin, Cllr D Funnell and Cllr M O'Callaghan

Officer Present:

S Denne

In Attendance:

Kent County Cllr McInroy and Borough Cllr Podbury

Members of the Public:

Two

1. Enquire whether anyone present intends to film, photograph and/or record the meeting

No-one present intended to film, photograph and/or record the meeting.

2. To receive and approve apologies for absence

Cllr D Smith, Cllr B Edwards

3. Declarations of Personal and Prejudicial Interests

None

4. Declarations of Lobbying

None

5. Minutes of the meeting held on 14th September 2020

These were agreed, and it was **RESOLVED** that the Chairman signed them as a true record

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

None

5.2 Matters outstanding from previous minutes

None

6. Open session for questions from the public:

The member of the public informed the Councillors that there were still no warning signs on the road at the Red Lion development. Cllr McInroy to contact KCC Highways again. Mr Heasman reported that the Speed watch team had held 34 sessions since re starting, which equated to 42 hours. The number of vehicles recorded was 4028, 309 above 30 mph and 87 above 35 mph. There were 7 repeated offenders and 1 who had repeated 3 times. Mr Heasman informed the members that he had counted 6 traffic sensor, but not one in Southwood Road. The Clerk said that there should be 8. Cllr McInroy kindly offered to pay £3000, for the Traffic Order, which will be the next stage of the 20mph procedure.

7. Session for County and Borough Councillors on matters concerning the Parish.

Cllr McInroy reported that the Culverden area would be 20mph, and that Rusthall is now top priority. Libraries to stay closed until the end of the year due to financial crisis. Cllr Podbury thanked those Cllrs who took part in the Porchlight picture, her chosen charity as Mayor. Homelessness within the 70s age group had increased. She also encouraged the members to shop locally, to help independent businesses. Cllr Funnel informed the meeting that he along with others had held a litter pick and would be carrying out another one in November. He had received complaints of bad parking and had reported the problem to TWBC.

8. Deputy Clerk

i.To agree to the employment of the New Deputy Clerk as recommended by the Interview Panel. The Clerk informed the members that three people were interviewed for the post of Deputy Clerk. All three applicants were of high calibre but it was agreed that Mr Kevin Watson would make an ideal Deputy Clerk. All Cllrs agreed to the appointment of Mr Watson, subject to references.

ii.To agree to start date of Deputy Clerk. It was agreed that the new DC could start in November or December, dependant on building works and Covid restrictions.

9. Accessibility of Website

i.To agree to the website accessibility statement – The Members agreed to the statement.

ii. Update from Clerk on updating of website – The Clerk informed the members that the work had now been completed as far as possible, with the help of a third party. Some word documents require to be converted to PDFs, but this will take time.

10. To consider and agree updating of the Assets register

The Cllrs agreed to the updates to the Assets register.

11. Finance

- i. **To consider donation to the Mayor's Toy Appeal** – It was agreed to donate £200 this year.
- ii. **To consider donation to the Fete and Bonfire Committee for the village Christmas Tree** – It was agreed to donate £180.00 for the Christmas tree.
- iii. **To discuss Christmas lights for the village and agree on design for the lights to go on the lamp posts.** The Cllrs chose the type of Christmas lights. Clerk unsure which lamp posts could be used and was still waiting confirmation from KCC.
- iv. **Request from Clerk for virement of £2000 for fencing along Wickham Gardens allotments.** It was agreed to transfer £2000 from Allotment grass cutting to Allotment Maintenance.
- v. **Action to be taken in light of Internal audit report.** The Clerk read out all the actions recommended by the internal auditor. The members agreed to action all points where possible.
- vi. **2020-21 National Salary Award to consider increase for Clerk.** It was agreed by the Cllrs to accept the new cost of living pay scale and therefore increase the salary of the Clerk.
- vii. **Cleaning the Rackliff Centre.** The Clerk suggested that she should clean the RC for the time being, £10 an hour. The Members agreed.
- viii. **Purchase of Pdf converter to Word.** This was no longer required by the Clerk.

12. Chair's Report

There was no report to be given

13. Clerk's Report

The Clerk informed the members that a Mum and baby group would be hiring the hall shortly.

14. Diary Dates

None

15. Accounts for Payment – to authorise the payment of invoices as listed below.

These were agreed.

16. Items for Information

There were none

Date of Next Meeting –9th November 2020

The meeting closed at 20:22

..... Chairman

Dated

ACCOUNT PAYMENTS

Date	Name	Item	Debit	Credit
12-Oct-20	Plot Holders	Rent		879.75
06-Oct-20	Direct Debit (NEST)	Pension September 2020	-77.05	
01-Oct-20	B/P to: EJP FIRE PROTECTIO	Fire Alarm Check	-114	
01-Oct-20	B/P to: J Manning	COMPLIANCE	-300	
01-Oct-20	B/P to: HMRC CUMBERNAULD	HMRC	-0.21	
01-Oct-20	B/P to: HMRC CUMBERNAULD	HMRC	-337.88	
01-Oct-20	Girobank Core Business 000000	Plot Rental / Hall Hire		176
01-Oct-20	S/O to: Microshade Bus Con	Computer hosting	-52.5	
01-Oct-20	Direct Debit (EE LIMITED)	Mobile Phone	-34.36	
30-Sep-20	Service Charge	Bank	-18	
30-Sep-20	S/O to: Mr PA Bamford T/A	GRASS CUTTING	-399.33	
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28-Sep-20	S/O to: S J DENNE	SALARY September 2020	1,361.59	
25-Sep-20	TUNBRIDGE WELLS BC	Precept		39,500.00
22-Sep-20	Direct Debit (BT GROUP PLC)	Phone & Broadband	-51.78	
18-Sep-20	B/P to: TWBC Mayoral A/c	POPPY APPEAL	-25	
18-Sep-20	B/P to: KCS Professional S	Photo copier	-133.12	
16-Sep-20	Direct Debit (LLOYDS BANK PLC)	Card fee	-3	