



YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL COUNCIL OF RUSTHALL PARISH COUNCIL

at The Rackliff Centre to be held on Monday 6th February 2023 at
7.30pm where the following business will be transacted.

Committee Members: Cllr L Ellicott, Chair (LE), Cllr B Edwards, Vice-Chairman (BE), Cllr D Funnell (DF), Cllr M O'Callaghan (MOC), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), and Cllr P Gripper (PG)

Alison Stevens (AS)
Locum Clerk to Rusthall Parish Council
27th January 2023

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

1. Enquire whether anyone present intends to film, photograph and/or record the meeting.
2. To receive and approve apologies for absence.
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying.
5. Minutes

To resolve that the minutes of the Parish Council Meeting held on 5th December 2022 can be taken as read, confirmed as a correct record and signed by the Chairman.

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

5.2 Matters outstanding from previous minutes

6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

7. Session for County and Borough Councillors on matters concerning the Parish.

8. Finance update – Cllr O'Callaghan

8.1 Accounts for Payment; to authorise the payment of invoices (list to follow).

8.2 To appoint an Internal Auditor for the financial year 2022-2023.

8.3 To consider whether or not to purchase lanyards for ID purposes.

9. Allotments Committee – Security of the Wickham Gardens allotments – Cllr L Ellicott.

10. Highways Committee – to adopt the draft minutes of the Highways Committee Meeting held on the 16th January 2023 – Cllr P Gripper.

11. Environment Committee – to adopt the draft minutes of the Environment Committee Meeting held on the 23rd January 2023 – Cllr A Britcher-Allan

12. Defibrillator update – Cllr O’Callaghan/Cllr A Britcher-Allan.

13. St Paul’s School update – Cllr L Ellicott/Cllr M O’Callaghan.

14. Rusthall History Group Archive Records - Cllr B Edwards.

15. TWBC Litter Bins – to provide an update on the request to remove one of the bins and relocate the other – Cllr L Ellicott.

16. Highways – to;

- i. Provide an update on the decision to consider placing a mirror at the junction of Ashley Park and Lower Green Road.
- ii. Update on the trough security measures.

17. Chair’s Report – Cllr L Ellicott

18. Officers’ Report - Officer Stevens

19. Diary Dates

6th Mar 2023 - 7.30pm - Full Council Meeting

13th Mar 2023 – 7.30pm – Finance Committee Meeting

20th Mar 2023 – 7.30pm - Allotments Committee Meeting

17th Apr 2023 - 7.30pm – Highways and Transport Committee

24th Apr 2023 – 7.30pm – Environment Committee

13th Apr 2023 – 7.30pm – Parish Assembly

15th May 2023 – 7.30pm – Annual General Meeting

20. Items for Information

21. Next meeting of Full Council -

6th Mar 2023 - 7.30pm - The Rackliff Centre

PLEASE NOTE THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960.

22. To consider confidential staffing matters and agree any further action.