

**Minutes of The Full Council Meeting held on  
Monday 8<sup>th</sup> October 2018 at 7.30pm in The Rackliff Centre Lower Green Road**

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**Members Present:** Cllr B Edwards (Chairman), Cllr C Gordon, Cllr D Smith, Cllr Clark, Cllr Duncombe and Cllr C Ducklin.

**Officer Present:** S Denne

**In Attendance:** Borough Cllrs Huggett

**Members of the Public:** There were members of the public present

1. **Enquire whether anyone present intends to film, photograph and/or record the meeting**  
- No-one present intended to film, photograph and/or record the meeting.
2. **Apologies for absence** – Cllr A Britcher, Cllr Blackburn and Cllr E Ellicott (family commitments).
3. **Declaration of Interests** — None
4. **Declarations of Lobbying** – None
5. **Minutes**  
5. To resolve that the minutes of the Council Meeting held on 10<sup>th</sup> September 2018 be taken as read, confirmed as a correct record and signed by the Chairman.  
5.1 Matters outstanding from these minutes (not listed as separate agenda items)  
5.2 Matters outstanding from previous minutes
6. **Session for County and Borough Councillors on matters concerning the Parish** – Cllr Huggett informed the meeting that Peacock Farm had lost their appeal and that residents in the area that had been affected were very pleased with the decision. She also informed the members that she would be ‘calling in’ the planning applications for the White Hart and 22 Woodside should the planning officer not reject them.
7. **Committee Reports:** Allotment Meeting 17<sup>th</sup> September 2018, Finance Meeting 19<sup>th</sup> September 2018, Planning Meeting 1<sup>st</sup> October 2018 draft minutes have been circulated.
8. **Highways** – Cllr Duncombe reported that she met with Michael Hardy and discussed the shop steps and other highways issues. He informed her that KCC would be willing to carry out the work on the steps (marking them to aid the visually impaired and others with walking problems). Kent County Cllr James McInroy would be willing to put his grant money towards the costs. He also suggested that the PC should draw up a wish list of works that they would like KCC Highways to consider. Clerk to arrange a Highways meeting.
9. **Crime in the village** – The Clerk informed members that the police were aware of the crime wave and were hoping to resolve it. Clerk to send a copy of a crime newsletter from Norfolk to TW police (drawn up by the police there; informing residence of the crimes in their area, introducing the local police and advertising their weekly engagement surgeries with the public).

10. **Hanging baskets** – To consider hanging baskets for the High Street – Cllr Edwards informed the members that it would cost £860 to have load testing carried out on the street lamps in the High Street. The first licence would be £92 and thereafter it would be £26 a year. Some traders have expressed an interest to contribute to the project. Cllr Gordon wondered if the Garden club could help with planting. It was agreed that the PC would pay for the load testing. Cllr Edwards to organise.
11. **Polling Station** – It was agreed to charge TWBC £250 for the hire of the RC for polling day. Clerk to confirm how long they would require the hall for.
12. **Battle is Over** – Cllr Duncombe showed the members the itinerary for the weekend of the 9<sup>th</sup> /11<sup>th</sup> November, to be in the next issue of Rusthall Life. The next meeting of the committee is the 16<sup>th</sup> October. Drinking chocolate and biscuits are to be generously supplied by One Stop for after the lighting of the beacon on the 11<sup>th</sup>.
13. **Air Quality Action Plan Consultation** –It was agreed to ask Cllr Blackburn to complete consultation.
14. **Policies** – To update and adopt all Terms of Reference, Lone Worker Policy and Media Policy-Deferred until November.
15. **Chair's Report** – Cllr Edwards attended the CAB AGM, who require further funding due to TWBC gradually reducing its payments to them. Clerk to put on November agenda for consideration of increasing donation. RPC one of the largest donors in the Borough. However, Rusthall Medical Centre is one of the surgeries that does not allow the CAB to use a room for counselling. Cllr Edwards contacted the medical centre to enquire if they would do so in the future. Cllr Edwards informed the meeting that the Planning Committee had requested that the applications for 22 Woodside and the White Hart Pub be 'called in' by Borough Councillor, should the planning officer be minded to allow them. Cllr Edwards met with Nick Peters, Cllr Podbury and Alan Legg, to discuss the proposal of football pitches on part of Jockey Farm land. He also discussed with them the future of the sports pavilion and a possible wooden walkway at Stills Green. Clerk to add to the agenda for November.
16. **Clerk's Report** - The Clerk informed the Members that she had received a thank you letter from the Rusthall Medical Centre, thanking the PC for the contribution towards the blood pressure monitor. Clerk to be informed when it is installed. The Clerk gave the members the breakdown of costs, received from KCC Highways, for the proposed installation of a one-way system in part of Woodside road. Cllr Edwards agreed to attend the KALC AGM.
17. **Diary Dates** – 18<sup>th</sup> October Finance conference, 27<sup>th</sup> October Bonfire and fireworks – volunteers required, 5<sup>th</sup> November Planning meeting.
18. **Accounts for Payment** – to authorise the payment of invoices as listed - These were agreed.

19. **Open session for questions from the public:** A member of the public complained that she was nearly knocked down by cyclists on the pavement, near where she lives and therefore could a 'no cycling' sign be installed. She was informed that this would probably not stop the culprits and would not be agreed to by TWBC/KCC. Mr Heasman updated the Cllrs on where he was with the setting up of the new speed watch group and the 20mph initiative, He informed the members that a member of the public had been knocked down in Meadow Road, but had few details. Mr Heasman was asked if he would like to become a non-voting member of the Highways Committee.

20. **Items for Information –**

a) Cllr Smith reminded Cllrs that volunteers would be at Southwood Road allotments on 13<sup>th</sup> October, to clear rubbish off a plot. Subject to the weather.

b) Cllr Gordon informed the members that the Gardening Club would be meeting on the 1<sup>st</sup> November, for a talk at Norcutts Garden Centre.

**The meeting closed at 21.09**

..... Chairman

Dated .....

	ACCOUNTS FOR PAYMENT	11 <sup>TH</sup> Sept to 8 <sup>th</sup> Oct 2018	
<u>Payee Name</u>	<u>Payment Type</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
CLERK	SO	1275.70	Salary September
NEST	DD	53.34	Pension September
EE	10022	32.75	Mobile September
HMRC	300360	370.72	Tax/NI September
BT	DD/M030LV	63.01	Land Line & Broadband
CAPEL GRPUNDCARE	SO/SI181951	376.20	Grass cutting September
CAPEL GRPUNDCARE	SI181952	97.20	Covering and cutting of vacant plots
D CONSTABLE	BACS	25.00	Window Cleaning
KALC	6927	72.00	Course
KMJ	SSRPC15	5.76	Laminating
KALC	6897	360.00	Training
RBL	300359	40.00	Poppy Wreaths x2
S DENNE	300362	118.42	Salary back dated due to C of L increase
E ELLICOTT	BACS	30.60	Travel
C DUCKLIN	BACS	16.20	Travel
RUSTHALL MEDICAL CENTRE	BACS	600.00	Grant for blood pressure machine
THE LIVING FOREST	104320	96.00	Raise Crown of tree
PKF	SB201801241	360.00	X Audit
SIGNAL UK LTD	8743	348.00	Signage
MICROSAHDE	BACS/11144	47.94	Monthly rental October
EJP	BACS/38109	108.00	Maintenance of Fire Alarm etc.
SSE	DD	70.22	Gas
CASTLE WATER	DD	28.04	Water in RC
CASTLE WATER	DD	89.62	Water WG
CASTLE WATER	DD	140.36	Water SR
LANGTON LIFE	BACS/364	150.00	Battle is Over
LANGTON LIFE	BACS /363	350.00	Magazine
LLOYDS BANK CARD			
POST OFFICE		1.26	postage
MONTHLY FEE		3.00	September
<b>MONTHLY TOTAL</b>		<b>4229.44</b>	

