



**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL  
COUNCIL OF RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 5<sup>th</sup> September 2022 at  
7.30pm where the following business will be transacted.**

**Committee Members:** Cllr E Ellicott, Chair (LE), Cllr B Edwards, Vice-Chairman (BE), Cllr D Funnell (DF), Cllr M O'Callaghan (MOC), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), and Cllr P Gripper (PG)

Alison Stevens (AS)  
Locum Clerk to Rusthall Parish Council  
24th August 2022

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## **AGENDA**

**No decisions will be taken by the Parish Council on any item not on this Agenda**

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Introducing Mr Dan Coleborne – Ranger of the Commons.**

**6. Minutes**

To resolve that the minutes of the Parish Council Meeting held on **4<sup>th</sup> July 2022** can be taken as read, confirmed as a correct record and signed by the Chairman.

**6.1** Matters outstanding from these minutes (not listed as separate agenda items)

**6.2** Matters outstanding from previous minutes

**7. Open session for questions from the public:**

**(Members of the public will raise their hand when they wish to speak).**

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

**8. Session for County and Borough Councillors on matters concerning the Parish.**

**9. Finance update – Cllr O'Callaghan**

**9.1** Accounts for Payment; to authorise the payment of invoices (list to follow)

**9.2** To formally adopt the draft minutes of the Finance Committee Meeting held on the 11<sup>th</sup> July 2022

**9.3** New Photocopier – to consider leasing a new copier

- 9.4** Christmas Lights – to consider whether or not to fit christmas lights in the High Street this year
- 9.5** Conclusion of the External Audit 2021-2022
- 9.6** To consider a one-off budget virement for the Allotment Committee.
- 10. Planning Committee** – Cllr Edwards
- 10.1** To formally appoint Cllr Funnell to the Planning Committee.
- 11. Rackliff Centre** – to;
- 11.1** Consider fitting additional signage at the Rackliff Centre – Cllr L Ellicott
- 11.2** Consider fitting a flagpole at the Rackliff Centre – Cllr B Edwards
- 12. Defibrillator Update** – Officer Stevens
- 13. St Paul’s School update** – Cllr L Ellicott/Cllr M O’Callaghan
- 14. Assets of Community Value** – to consider whether or not to nominate assets in the Parish as Assets of Community Value
- 15. Boundary Commission Review update** - Cllr L Ellicott
- 16. Co-option of New Parish Councillor** – Officer Stevens
- 17. Chair’s Report** – Cllr L Ellicott
- 18. Officers’ Report** - Officer Stevens
- 19. Diary Dates**
- 3<sup>rd</sup> October 2022 7.30pm - Full Council Meeting
  - 12<sup>th</sup> Sept 2022 – 7.30pm – Environment Committee Meeting
  - 15<sup>th</sup> Sept 2022 – 7.30pm – Highways Committee Meeting - tbc
  - 26<sup>th</sup> Sept 2022 - 7.30pm - Allotments Committee Meeting
  - 17<sup>th</sup> October 2022 – 7.30pm - Finance Committee Meeting
- 20. Items for Information**
- 21. Next meeting of Full Council** -
- 3<sup>rd</sup> October 2022 - 7.30pm - The Rackliff Centre
- 22. PLEASE NOTE THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960.**
- 22.1** To consider confidential staffing matters and agree any further action.

