



**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL  
COUNCIL OF RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 6<sup>th</sup> March 2023 at  
7.30pm where the following business will be transacted.**

**Committee Members:** Cllr L Ellicott, Chair (LE), Cllr B Edwards, Vice-Chairman (BE), Cllr D Funnell (DF), Cllr M O'Callaghan (MOC), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), and Cllr P Gripper (PG)

Alison Stevens (AS)  
Locum Clerk to Rusthall Parish Council  
20<sup>th</sup> February 2023

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## **AGENDA**

**No decisions will be taken by the Parish Council on any item not on this Agenda**

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

To resolve that the minutes of the Parish Council Meeting held on **6<sup>th</sup> February 2023** can be taken as read, confirmed as a correct record and signed by the Chairman.

**5.1** Matters outstanding from these minutes (not listed as separate agenda items)

**5.2** Matters outstanding from previous minutes

- 6. Open session for questions from the public:**

**(Members of the public will raise their hand when they wish to speak).**

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

- 7. Session for County and Borough Councillors on matters concerning the Parish.**

- 8. Finance update – Cllr O'Callaghan**

**8.1** Accounts for Payment; to authorise the payment of invoices (list to follow).

**8.2** To provide an update on the laneways.

- 9. Allotments Committee – Security of the Wickham Gardens allotments – Cllr L Ellicott.**

**10. Planning Committee** – to adopt the draft minutes of the Planning Committee Meeting held on the 23<sup>rd</sup> January 2023 – Cllr B Edwards

**11. Defibrillator update** – Cllr O’Callaghan/Cllr A Britcher-Allan.

**12. St Paul’s School update** – Cllr L Ellicott/Cllr M O’Callaghan.

**13. Rusthall History Group Archive Records** - Cllr B Edwards.

**14. Highways** – to include an update on the securing of the Memorial Trough – Officer Stevens

**15. Fremlin Pond** – to consider;

- i. Works required to the fencing alongside the pond – Cllr L Ellicott/Officer Stevens
- ii. Providing a lifebuoy – Cllr L Ellicott/Officer Stevens
- iii. Adopting the path alongside the pond which adjoins Bowen Road – Officer Stevens

**16. Chair’s Report** – Cllr L Ellicott

**17. Officers’ Report** - Officer Stevens

**18. Diary Dates**

- 3<sup>rd</sup> Apr 2023 - 7.30pm - Full Council Meeting
- 13<sup>th</sup> Mar 2023 – 7.30pm – Finance Committee Meeting
- 20<sup>th</sup> Mar 2023 – 7.30pm - Allotments Committee Meeting
- 13<sup>th</sup> Apr 2023 – 7.30pm – Parish Assembly
- 17<sup>th</sup> Apr 2023 - 7.30pm – Highways and Transport Committee
- 24<sup>th</sup> Apr 2023 – 7.30pm – Environment Committee
- 15<sup>th</sup> May 2023 – 7.30pm – Annual General Meeting

**19. Items for Information**

**20. Next meeting of Full Council** -

3<sup>rd</sup> April 2023 - 7.30pm - The Rackliff Centre

**PLEASE NOTE THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960.**

**21. To consider confidential staffing matters and agree any further action.**