



**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL COUNCIL of  
RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 7<sup>th</sup> February 2022 at 7.30 pm**

**when the following business will be transacted.**

**If attending please do a Lateral Flow Test, and only attend if result is negative  
Masks will be worn by all except those exempt.**

**Committee Members:** Cllr E Ellicott, Chair (LE), Cllr B Edwards, Vice-Chairman (BE), Cllr D Funnell (DF), Cllr M O'Callaghan (MOC), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), and Cllr P Gripper (PG); Cllr A Taylor (AT).

Alison Stevens (AS)  
Locum Clerk to Rusthall Parish Council  
**24<sup>th</sup> January 2022**

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**AGENDA**

**No decisions will be taken by the Parish Council on any item not on this Agenda**

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

To resolve that the minutes of the Council Meetings held on **13<sup>th</sup> December 2021** can be taken as read, confirmed as a correct record and signed by the Chairman.

  - 5.1** Matters outstanding from these minutes (not listed as separate agenda items)
  - 5.2** Matters outstanding from previous minutes
- 6. Jennifer Jadia, from Citizens Advice, Tunbridge Wells and District – to talk about the work they are doing in the area.**
- 7. Open session for questions from the public:**

**(Members of the public will raise their hand when they wish to speak).**

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

- 8. Session for County and Borough Councillors on matters concerning the Parish.**
- 9. Finance update – Cllr O’Callaghan**
  - 10.1:** To adopt the minutes of the Finance Committee Meeting held on the 31<sup>st</sup> January 2022.
  - 10.2:** To formally appoint Chris May as Locum Responsible Finance Officer.
  - 10.3:** Accounts for Payment; To authorise the payment of invoices (list to follow).
- 10. Environment Committee update – Cllr Britcher-Allan**
  - 10.1** To adopt the minutes of the Environment Committee Meeting held on the 17<sup>th</sup> January 2022.
  - 10.2** To proclaim a Climate Emergency.
- 11. High Street Crossing – Ex Cllr Taylor**
- 12. Queen’s Platinum Jubilee – Cllr Ellicott**
- 13. Defibrillator Update – Officer Stevens**
- 14. PCSO Update – Cllr Ellicott**
- 15. Boundary Commission Ward Review – Cllr Ellicott**
- 16. Chair’s Report – Cllr Ellicott**
- 17. Officers’ Report - Officer Stevens**
- 18. Diary Dates**
  - 7<sup>th</sup> March 2022 - 7.30pm Full Council Committee Meeting
  - 21<sup>st</sup> March 2022 – Finance Committee.
  - 25<sup>th</sup> April 2022 - 7.30pm Environment Committee Meeting
- 19. Items for Information**
- 20. Next meeting of Full Council -**
  - 7<sup>th</sup> March 2022 7.30pm The Rackliff Centre