

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON MONDAY 13th February 2017 at 7.30pm
IN THE RACKLIFF CENTRE LOWER GREEN ROAD**

Present:

Councillors: Cllrs, B Edwards (Chairman), J. Blackburn, J. Moore, M Fraser, R. Benoy, and J. Clark.

Parish Clerk: S. Denne.

Also present: Cllr Davies and Cllr Podbury.

1. **Enquire whether anyone present intends to film, photograph and/or record the meeting** - None
2. **Apologies for absence** – Cllrs M. Simmons, A. Britcher and K. Punyer. Borough Cllr T. Huggett. Cllr J. Blackburn had to leave early.
3. **Declaration of Interests** – Cllr Benoy obtained the quotes for Item 17.
4. **Declarations of Lobbying** – None
5. **Minutes** of the meetings held on 9th January 2017 were agreed, and the Chairman signed them as a true record
- 5.2 **Matters outstanding from these minutes** (not listed as separate agenda items) There was no need to investigate item 9 as a paid warden has been allocated to Rusthall.
- 5.3 **Matters outstanding from previous minutes:** None
6. **Speakers:** Kelly August and Natasha Mikula, from Kent and Medway NHS and Social Care Partnership Trust, spoke about how the partnership was being updated and how it worked. It employs 3,500 staff to cover a population of 1, 7 million. Apart from inpatient units they also provide community services, which is the hub of the partnership. The partnership has launched a campaign called ‘Listen Up’ which highlights how important it is to listen and to talk. They want to spread the word to help guide people to the right place for help. There is a single access point telephone number **03002220123**, which anyone can phone, whether it is for you, a concerned friend or family member or a doctor. Assessments are carried out and then people are directed to the right treatment for them. Being treated with in the community is preferable with either one to one meetings or group meetings where the patient can have whoever they wish at the meeting. The partnership works with the Child Services Agency and the Older People Services. Both ladies answered questions from the members including Cllr Fraser who asked them if they worked with the Samaritans. They confirmed that they had close links with the Samaritans and the Salvation Army. Cllr Benoy informed them that if they were looking for a space to hold counselling sessions then the RPC would be more than happy to allow the use of the Centre. The speakers thanked him and said that they would bare it in mind. Cllr Edwards thanked them for time and an informative talk.
7. **Session for County and Borough Councillors on matters concerning the Parish:** Cllr Davies informed the meeting that he was pleased that a Community Warden had been allocated to Rusthall. He also informed the meeting that the 281 bus would now be running every 20 minutes on a Sunday. He informed the members that the annual budget for next financial year had been approved at a rise of 1.99% for council services and 2% ring fenced for social care and 1.88% for the Fire Authority. Cllr Podbury enquired if RPC had received any complaints about the rubbish and request for extra bins on the green at Allan Close. The Clerk confirmed that they had not. Cllr Blackburn informed Cllr Podbury that TWBC were unlikely to allocate any further bins. Cllr Podbury informed the meeting that there had been 600 responses to the recent parking consultation. She also requested that everyone, who is affected by night flights, respond to the night flight consultation. Cllr Clark informed the members that he would be attending the next HWCAG meeting.
8. **Committee Reports:** Planning Committee meetings were held on 23rd January 2017 and the 6th February 2017 draft minutes have been circulated.

9. **Finance – i. Donation to Samaritans** It was agreed to donate £200 and consideration given to a larger sum in the next financial year. **ii. Donation to CAB** this was agreed as residents from Rusthall benefit from services given. **iii. To agree virement between grant codes.** Agreed.
10. **Tree Surgeon** – to discuss risk management of trees on RPC land. Clerk to obtain quotes and report back to members.
11. **Parking at Rackliff Centre** –After much discussion it was agreed not to allow people to use the carpark who were not using the Centre. This was because of the increase in bookings of the Centre’s facilities. Cllr Edwards to investigate why Rusthall has no disabled parking bays and to see if this could be rectified.
12. **Complaint about One Stop** – A complaint had been received about the mess at the back of One stop spilling out into Manor Road. It was agreed that a letter would be sent to the head office requesting that it is kept tidy; also reminding them of their delivery agreement as lorries have been seen delivering later in the day again.
13. **Boiler Service** – Clerk to obtain quotes and report back to members.
14. **Highways: i. Harmony Street** County Councillor John Davies gave details of the problems that this area had suffered with since 2010. After a meeting that he had today with the Fire Authority he confirmed that Kent Fire and rescue had sufficient access to all the fire hydrants within the Denny Bottom area and therefore can attach their apparatus from the engine, wherever it is parked to the hydrants. He also spoke about the leaflets that KF&R leave on badly parked vehicles within the Canterbury area and the members agreed that they would design their own, which they would place on any incorrectly parked vehicle.**ii.** Cllr Edwards asked members if they agreed for the Clerk to write to all stakeholders concerned with the RPC’s instigation of double yellow lines from Common View to the bus stop by The Beauty Box. This was agreed.
15. **Winter Policy Document** – Update agreed
16. **Water Company Changes** – It was agreed to transfer to Business Stream on the closure of Southern Water, for the time being and see how the market develops over the next year.
17. **CCTV** – After discussion it was agreed to accept the quote. Clerk to inform contractor and finalise grant application with TWBC.
18. **Annual Assembly** – The Annual Assembly is to be held on the 26th April 2017. Clerk to ask for an invite, to all local organisations who wish to have a table at the meeting, to be placed in Rusthall Life.
19. **HWCAG** – The restructuring of HWCAG was discussed and the Cllrs present were not able to offer their time to the Group. The Clerk also felt that she was unable to give her time as a Clerk to the group but would consider a voluntary roll. Cllr Edwards to contact the Cllrs not at the meeting.
20. **CiLca** – After much discussion it was agreed by all but one member present that the Clerk should study for this qualification.
21. **Chair’s Report** – Cllr Edwards informed the meeting that he would put an article in the Rusthall Life about the location of the defibrillator. He has already put in an article about what to do and who to contact in a power cut and an article about the ‘A Nation’s Tribute and WWI Beacons of Light ‘for the end of the First World War, to be held on the 11th November 2018. He has asked for Rusthall clubs and organisations to start to consider what can be done by the village as well as the lighting of the beacon. Cllr Edwards also informed the members that he would be investigating the possibility of creating a larger carpark at the bottom of Common View. Cllr Davies informed him that this would probably not be possible as the land falls under the Common Land and Village Green Act.

22. **Clerk's Report** – The Clerk informed the members that she would be putting an item on the agenda for March to discuss the setting up of a Highways Committee. She also informed the members that a hirer of the Rackliff Centre wished to put a photo of the Centre on their website. The Clerk reminded the members of their duty to attend Parish and Committee meetings. *'If a member fails throughout six consecutive months to attend any meetings of the council.....he ceases automatically to be a member of the council unless either he has a statutory excuse or his failure is due to a reason approved by the council before the end of the period.....The period begins with the last meeting attended.*
23. **Diary Dates** – 22nd February 2017 Cllrs to meet the new Rusthall Community Warden.
24. **Accounts for Payment** – to authorise the payment of invoices as listed
25. **Open session for questions from the public:** None
26. **Items for Information** – None

The Meeting closed at 2130