

**MINUTES OF THE FULL COUNCIL MEETING
HELD ON MONDAY 10th November 2014 at 7.30pm
IN THE UNITED REFORMED CHURCH MANOR ROAD**

Present

Councillors: Mrs Blackburn (Chairman), C.Elwood (Vice Chairman), Mrs J Geer, Mrs C. Codd, B Edwards and M Lawrence.

Parish Clerk: Mrs S. Denne.

Also present: Cllr John Davies and public.

1. **Apologies for absence** – Cllrs Clark, Benoy and Simmons
2. **Declaration of Interests** – None
3. **Declarations of Lobbying** -None
4. Minutes of the meetings held on the 13th October were **agreed**, and the Chairman signed them as a true record.
5. **Session for Borough Councillors** – Cllr Davies informed the members that there was an error on the new ‘finger’ post sign pointing towards Southborough. Instead of saying Southborough it showed Salomons. He reported it to KCC. He also informed the meeting that he had represented 6 families, who had appealed about not receiving free school transport to SKA. He was successful in getting this turned over.
6. **Bus Stop at Parsonage Road** – The decision whether or not to apply for a grant to help with the purchase of a bus shelter was discussed. The Clerk informed the members of the cost of a shelter. Cllr Edwards proposed that the Winchester be the bus shelter of choice. This was agreed by all the members. *Clerk to complete application form to KCC.*
7. **Committee Reports:**
 - Planning – A Committee meeting was held on 22nd October draft minutes have been circulated.
 - Finance - A Committee meeting was held on 3rd November and draft minutes have been circulated.
 - There were no questions from the members.*
8. **Chair s report** – i. Cllr Blackburn requested nominations for the Community Award Scheme. After discussion it was resolved that Mr Dennis Penfold (Local History Group) be nominated. *Cllr Blackburn to complete application.*
9. **To consider increase in Clerks hours** - Due to the increase in the Clerk’s work Cllr Codd proposed an increase of two hours, from 20 hours to 22 hours. This would commence April 2015. This was agreed by the members.
10. **Mayors Toy Appeal**– The Cllrs discussed whether to contribute to the Mayor’s annual toy appeal. It was proposed by Cllr Elwood to donate £100. This was agreed by the members.
11. **Clerk’s Report** – i.To request authorization to use S137 for wreaths, this was agreed.
 - ii. **Insurance policy**- to consider acceptance of insurance quote. After discussion it was decided that the Clerk obtains further information before a decision was to be made. Clerk to report back at the December meeting.
 - iii. **To approve 10yr lease for MUGA** – Cllr Edwards proposed that the members accept a ten year lease for the MUGA, with a break clause after five years. This was agreed.
 - iv. **Defibrillator** – After much discussion it was decided that the clerk would investigate further and report back at the December meeting.

12. Cheques/Payments

| | ACCOUNTS FOR PAYMENT | November 2014 | |
|------------------------------|----------------------|-----------------------|---------------------------------|
| <u>Payee Name</u> | <u>Cheque Ref</u> | <u>Amount Paid</u> | <u>Transaction Detail</u> |
| EE | DD | 31.20 | Mobile |
| S DENNE | S/O | 820.91 | Salary Oct |
| ROYAL LEGION | 300129 | 34.00 | Wreaths |
| BOOKER AND BEST | 300130 | 1562.64 | Shed |
| DONALD & WEST | 300131 | 265.00 | Covenant insurance fire station |
| CONTRACTOR (1) | 300132 | 201.60 | Grass cut |
| COMTECS | 300133 | 60.00 | Site Hosting |
| URC | 300134 | 30.00 | Hall Hire |
| HMRC | 300135 | 70.85 | Tax / NI Oct |
| S DENNE | 300136 | 46.54 | Back pay, Petrol |
| <u>Total Payments</u> | | <u>3122.74</u> | |

Open Session for the Public – The meeting was informed that the RVA would be selling calendars, with pictures from their photo completion. The cost being £7. A member of the public asked if the PC could arrange for the vegetation to be cut, that was encroaching on to the footpath from Lampard Villas. *Clerk to investigate*. A member of the public requested to have slow signs, 20mph speed and double yellow lines at the bottom of Lower Green road. They were informed that much investigation had been already carried out in this area but that *Cllr Blackburn would speak to KCC re double yellow lines being marked around the 'island'*. It was reported that an accident had happened on the junction of Lower Green Road and Ashley Park Gardens. It was reported that a fridge freezer had been dumped in Nellington Road. This was in the parish of Speldhurst. A member of the public enquired about the ownership of the toilets in Edwards Street. Cllr Blackburn informed the person that TWBC owned the lease and that the PC were unaware of any future developments of the land. A member of the public enquired on how the proposed purchase of the fire station was going. They were informed that the PC were applying for a loan from the PWLB. The member of the public then went on to ask why the youth facility had been removed from the plan, to the disappointment of the benefactor. They were informed that after a public consultation, it was felt that a youth facility would not be prudent for the time being and the benefactor had been informed. *Cllr Blackburn and the Clerk to visit the benefactor to update him on the progress.*

13. Items for Information

- Eloise, the Community Warden will be on sick leave for the foreseeable future.
- The Bonfire and Fete Committee will be hosting carols around the Christmas tree on the 6th December 2014.
- Double yellow lines have been put on the junction of Edwards Street, by the pet shop.
- Cllr Edwards reminded the Clerk to add Simmonds Court to the December Agenda.
- Cllr Lawrence asked on an update on the village assets. Clerk informed him that there was nothing to report.

The Meeting closed at 2040