

Bank reconciliation – pro forma

Name of smaller authority: RUSTHALL PARISH COUNCIL

County area (local councils and parish meetings only): _____

Financial year ending 31 March 2018

Prepared by_ Susan Denne Clerk/RFO

Date_ 26th April 2018 _____

Balance per bank statements as at 31 March 2018:	£	£
Co-Op	12.96	
Unity Trust Bank	125586.42	
	<hr/>	125599.38
Petty cash float (if applicable)	-	
Less: any un-presented cheques at 31 March 2018		
300349		
Standing Order	(197.29)	
Direct Debit	(1106.63)	
	(47.00)	
	<hr/>	(1350.92)
Add: any un-banked cash at 31 March 2018		
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Net balances as at 31 March 2018 (Box 8)		124248.46

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:	99876.92
Opening Balance 1 April 2017 (Prior year Box 8)	80352.98
Add: Receipts in the year	(55981.44)
Less: Payments in the year	
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	124248.46