

**MINUTES OF THE FULL ANNUAL COUNCIL MEETING  
HELD ON MONDAY 10<sup>th</sup> June 2013 at 7.30pm  
IN THE UNITED REFORMED CHURCH MANOR ROAD**

**Present**

Councillors: Mrs Blackburn (Chairman), C.Elwood (Vice Chairman), M.Lawrence, Mrs C.Codd, Mrs M. Simmons, Mrs J Geer, B Edwards, J Clark and R Benoy.

Parish Clerk: Mrs S. Denne.

Also present: Cllr Wauchope and Public.

1. **Apologies for absence** – Cllr Davies and Cllr Webb
2. **Declaration of Interests** – None
3. **Declarations of Lobbying** -None
4. Minutes of the meeting held on the 13<sup>th</sup> May 2013 were agreed.
5. **Session for Borough Councillors** –Councillor Wauchope informed the Parish Council that Berkley Homes, through the 106 agreement, had to ensure that 20% of the labour force was to be sourced locally. This project was the first of its kind within Kent. Cllr Wauchope said that this had to be monitored and that he would keep the Parish Council informed of the progress. Cllr Blackburn asked Cllr Wauchope which committees he was allocated. He informed her that he was on the General Purpose Committee. Cllr Clarke then asked Cllr Wauchope if he knew when the 106 money would be available. *Cllr Wauchope to find out.*
6. **Planning Committee** – The report from the Chairman of the Planning Committee (Councillor Edwards) set out the Parish Council's statutory responses to three applications which had been received since the last meeting.  
The Planning Committee then recommended approval by Officer delegated powers for **13/01005/HOUSE/SF1** (9 Meadow Road Rusthall) - **13/000818/HOUSE/SF1** (8 Westwood Road Rusthall.) and **13/00997/HOUSE/KLM** (18 Ashley Gardens Rusthall)
7. **Allotment Committee** – i. The report from the Chairman of the Allotment Committee (Councillor Benoy) informed the meeting that there had been a great take up of vacant plots. Both sites had had skips and a lot of rubbish had been cleared. Cllr Benoy informed the Parish Council that perhaps in future the waste metal from the allotment sites should be offered to a local scrap metal dealer, thus freeing up space in any later skips. The vacant plots on all three sites were to be strimmed and tided by the contractor. *Clerk to arrange.* Cllr Benoy then went on to thank Cllr Lawrence for sorting out the skip at Wickham Gardens. Cllr Benoy then went on to mention that an allotment holder had been very helpful towards other allotment holders, by offering his services with a digger. He had used his small digger to level two heaps. Unfortunately, one of them was on someone else's plot and due to a misunderstanding the plot holder was not notified.  
  
ii. The Clerk informed the Parish Council that the rental received for the allotments, so far, was £1430; and the outgoings £648.

- 8. Nomination of Parish Council Solicitors** – The Clerk recommended that Donaldson and West should be nominated as the Parish Council Solicitors. This was because they had been the cheapest quote on two previous occasions and the clerk and councillors had found them very reliable. Cllr Codd proposed to accept and Cllr Elwood seconded it. The motion was agreed.

**Fire Station** – i. Cllr Blackburn informed the meeting that a public meeting had been held on the 5<sup>th</sup> June. She then responded to a question raised by a resident, who asked if the Parish Council had considered working with the library and setting up an office space there? Cllr Blackburn informed the meeting that this had already been considered and was not viable. She then went on to say that she envisaged the fire station to be used by various groups, during the day as well as the evening. Thus being a benefit to the village as a whole. She could not see that there should be conflict between the Parish Council and the RCYP over the fire station and the pavilion, and wished the RCYP every success in their venture.

ii. Expenditure so far on the Fire Station – The clerk informed the meeting that there had been no expenditure on the fire station this financial year, but that £2065 had been spent last year, on the survey and deed of gift.

- 10. Public Open Session** - A member of the public wished to know the hourly rate paid to the clerk for the two extra hours a week – *Clerk to let her know*. She also asked if the Parish Council had been offered the house next to the Rusthall Club for the clerk’s office. Cllr Blackburn said no they hadn’t. She also informed the Parish Council that Sunnyside Hall is a Community Hall, held in trust. Cllr Blackburn informed her that a playgroup used the hall daily and that there was no storage for the playgroups equipment. However, she will be contacting the trustees to find out more. A member of the public said that he thought using the term “two halves of the village” was dangerous and would the parish Council refrain from using the phrase. The Parish Council agreed to this.

- 11. Clerk’s Report** – The Clerk informed the Parish Council that a damp survey had been carried out on the fire station and there was nothing to be concerned about. The Company did not charge for carrying out the survey. The clerk then went on to inform the Parish Council that nearly all the rental money for the allotment s had been received and that the vacant plots were being rented out quite quickly.

## 12. Cheques/Payments

	ACCOUNTS FOR PAYMENT	JUNE 2013	
<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
URC	10047	10.00	Hire of Hall
Friends of The Common	100148	210.61	Grant
URC	100149	10.00	Hire of Hall
S. Denne	100150	820.91	May Salary
HMRC	100151	71.11	NI and Tax
S. Denne	100152	14.00	Stamps
Premiere Digital	100153	36.00	Poster
Premier Alarms	100154	85.20	Keys
D Rusbridge	100155	41.40	Grass Cut
J Blackburn	100157	5.00	Flyers
RBS	100158	128.40	Software Fee
URC	100159	30.00	Hire of Hall
Steward Skip	100160	624.00	Skips
Orange	DD	42.32	Mobile
<b>Total Payments</b>		<b>2128.95</b>	

## 13. Consideration of any urgent business

- a) Cllr Blackburn informed the Parish Council that the Village newsletter should be delivered to all households soon.
- b) Cllr Blackburn reminded the meeting that the Village Fete was to be held on the 13<sup>th</sup> July
- c) Cllr Blackburn informed the Parish Meeting that a music festival was being held on the 10<sup>th</sup> August. This was being organised by Rusthall Bonfire and Fete Committee and Rusthall Football Club.
- d) Cllr Blackburn informed the Parish Council that Cllr Davies had raised residents' concerns with regards increased aircraft noise.
- e) District Commander, Nicola Faulconbridge, is due to leave the District on the 28<sup>th</sup> June 2013. She will be taking up a post as the Chief Constable's Staff Officer. Chief Inspector Dave Pate will take over her role.
- f) Cllr Blackburn asked for an agenda item in July to discuss a possible bus shelter at the Parsonage Road stop.
- g) Cllr Edwards informed the parish Council that the newly erected speed sign was too large and shone into people's homes along Lower Green Road.
- h) Cllr Edwards also informed the meeting that he had written to Cllr Davies about the extra post erected to take the new Rusthall Club Sign.
- i) Cllr Codd informed the meeting that the extra money required for the running costs of the fire station was already in the financial year's precept and that the public should not worry about a huge increase next year.
- j) Cllr Benoy raised concerns that there was still no bin at the harmony Street bus stop. Cllr Wauchope volunteered to look into getting one.

The Meeting ended at 8.25pm