

**MINUTES OF THE FINANCE COMMITTEE MEETING
HELD ON MONDAY 7TH OCTOBER 2013 at 7.30pm
IN SIMMONDS COURT RUSTHALL**

Present

Councillors: Mrs J. Blackburn, Mrs C.Codd and Mrs J Geer

Parish Clerk: Mrs S. Denne.

Also present: Cllr Edwards.

Election of Chairman and of Vice Chairman – Election for Chairman Cllr Elwood

Election for Vice Chairman Cllr Clare Codd.

1. **Apologies for absence** – Cllr Elwood
2. **Declaration of Interests** – None
3. **Declarations of Lobbying** –None
4. **Update on current financial position** – The Clerk showed the Committee the up to date accounts and agreed to present the figures, with the reserve amount at the next Parish Meeting.
5. **Dates of Meetings** – These were agreed.
6. **Audit Result** – The Clerk informed the Committee that the external audit had been completed, and would show this to Full Council at the next Parish Meeting.
7. **Agree to submit following to Full Council for adoption once the Standing Orders have been adopted:-**
 - i. Budget Virement Policy - Agreed
 - ii. Internal Financial Control System – Agreed, with minor amendments
 - iii. Terms of Reference - Agreed
8. **Preliminary discussion about the draft budget** for the financial year 2014/15 with a view to submitting recommendations to full Parish Council in December 2013. Cllr Blackburn thought that £1500 should be put in the precept for Kent High Weald Project, with regards Fremlin Pond. The outdoor table tennis table was also discussed as was the possibility of granting the webmaster a professional fee. Clerk to investigate inflation figures.
9. **Open session for questions from the public:** None

Meeting Closed at 8.20pm