

To: Members of Rusthall Parish Council

Copy: Borough Councillors Alex Britcher-Allan, Matthew Sankey and Jayne Sharratt.

I summon you to a meeting of Rusthall Parish Council on Monday 11th November 2024 at 7.30pm in The Rackliff Centre, when business detailed on this agenda will be transacted.



Claire Reed

Clerk to Rusthall Parish Council

04 November 2024

Quorum for Council: 3 Members

AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
2. To receive and accept any apologies for absence
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying
5. Minutes
 - 5.1 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council held on Monday 14th October 2024.

Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.
 - 5.2 Matters outstanding from these minutes (not listed as separate agenda items)
 - 5.3 Matters outstanding from previous minutes
6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
7. Session for County and Borough Councillors on matters concerning the Parish.
8. Finance update - RFO
 - 10.1 To consider and make a decision on the proposal to open a Public Sector Deposit Account with CCLA and to transfer funds from the Hampshire Trust Bank.
 - 10.2 Accounts for Payment; to authorise the payments as listed (list to follow)

9. Resolutions

- a. To resolve to purchase a .gov.uk domain name and to begin the process of moving the Council's website and email accounts to the new domain.
- b. To consider the quotations received for tree works at the garage site on Southwood Road and the Allotments at Wickham Gardens/ Southwood Road and to resolve to approve the expenditure and to appoint a contractor.
- c. To consider the quotations received to clear and level the ground in front of WG pavilion and to resolved to approve the expenditure and to appoint a contractor.
- d. To resolve to terminate the grounds maintenance contract with Landscape Services on the grounds of breach of contract.

10. Highways update - Cllr Liz Ellicott

- a. To receive an update on the meeting with Mike Martin MP.

11. Chair's Report

12. Clerk's Report

13. Items for Information

- a. The interim Internal Audit is to take place on 25 November.

14. Diary Dates

29th November 2024, 11.30am & 2.00pm – First Aid/ AED training

2nd December 2024, 7.30pm – Allotment Committee Meeting

9th December 2024, 7.30pm – Full Council Meeting

23rd December 2024 – 1st January 2025 (inclusive) – Office closed for Christmas