



Minutes of the Extraordinary Allotments Committee Meeting held on Monday 9th July 2024 at 7.00pm

Members Present: Cllr D Smith (Chairman); Cllr Mrs E Ellicott (Vice-Chair), Cllr P Gripper, Cllr D Funnell, Cllr Mrs A Funnell and Ms S French (Non-voting member)

Officers Present: Kevin Watson and Claire Reed

Members of the public present: 0

No decisions were taken by the Parish Council on any item not on the Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting:** None.
- 2. To receive and approve apologies for absence:** Apologies received from Mr A Farmer and Mr D Clover (both Non-voting members).
- 3. Declaration of Personal and Prejudicial Interests:** Cllrs Smith, Ellicott and Non-voting member Ms French are all allotment tenants. Cllr Gripper has a close family connection with an allotment tenant.
- 4. Declarations of Lobbying:** None.
- 5. Open session for questions from the public:** Not applicable as none present.
- 6. Southwood Road Allotments – approval of supplier and associated costs for supply of a new summerhouse for the All Ability Garden, subject to Full Council budgetary approval**
RESOLVED To recommend to Full Council acceptance of the Topwood quote £2583.33 + VAT. In addition, to recommend to Full Council the acceptance of Kevin Hallett (Topwood) verbal quotes of £250 to erect the summerhouse and £380 for installation of 4 new raised beds.
- 7. Wickham Gardens Allotments – approval of supplier and associated costs for repair and rolling of ground in front of the summerhouse**
Cllr Smith advised we have received 2 quotes from JT Building & Landscapes and Little Loads for £900 and £600 respectively. Officer Watson advised a further quote from Landscape Services is awaited and should be competitive as their Contracts Manager, Nicky Frampton would like to complete the work on the basis they could use it as a publicity awareness campaign for KCC. It was agreed to defer a final decision until this quote is received.
- 8. Wickham Gardens Allotments – approval of supplier and associated costs for exterior painting of the summerhouse**
RESOLVED To recommend to Full Council acceptance of the Jenner and West Decorating Services quote £920 + VAT.

9. **Wickham Gardens Allotments – approval of supplier and associated costs for small concrete base at double gates entrance**

RESOLVED To accept JT Building & Landscaping quote £600 for maintenance.

Date of next meeting: Monday 23rd September 2024 at 7.30pm

Meeting closed at 7.25pm

Chairman

Date