

To: Members of Rusthall Parish Council

Copy: Borough Councillors Alex Britcher-Allan, Matthew Sankey and Jayne Sharratt.

I summon you to a meeting of Rusthall Parish Council on Monday 14th October 2024 at 7.30pm in The Rackliff Centre, when business detailed on this agenda will be transacted.



Claire Reed

Clerk to Rusthall Parish Council

07 October 2024

Quorum for Council: 3 Members

AGENDA

1. To resolve to co-opt Mark Coghlan as a member of Rusthall Parish Council.
2. To formally appoint Mr Jon Vanns as Allotments Manager on a permanent contract of 10 hours per week (to be kept under review) on salary scale SCP 17.
3. Enquire whether anyone present intends to film, photograph and/or record the meeting
4. To receive and accept any apologies for absence
5. Declarations of Personal and Prejudicial Interests.
6. Declarations of Lobbying
7. Minutes
 - 7.1 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council held on Monday 9th September 2024.

Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.
 - 7.2 Matters outstanding from these minutes (not listed as separate agenda items)
 - 7.3 Matters outstanding from previous minutes
8. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
9. Session for County and Borough Councillors on matters concerning the Parish.

10. Finance update - RFO
 - 10.1 To resolve to appoint an additional signatory.
 - 10.2 To receive a report on expenditure against budget for quarter 2
 - 10.3 Accounts for Payment; to authorise the payments as listed (list to follow)
- 11 Resolutions
 - 11.1 To resolve to appoint an additional member to the Allotment Committee.
 - 11.2 To consider the proposal to disband the Planning Committee and to consider planning applications as part of the monthly council meeting.
 - 11.3 To resolve to adopt the draft Parish Emergency Plan as presented.
 - 11.4 To consider the grant application received from Rusthall Bonfire and Fete Group and to make a decision.
 - 11.5 To resolve to approve the expenditure of £150 as a donation to the Royal British Legion for Remembrance Day.
- 12 To consider the request from TWBC to transfer the ownership of Mary Caley play area to the Parish Council and to decide on any action needed.
- 13 Highways update - Cllrs Paul Gripper and Liz Ellicott
 - 13.1 To resolve to keep the introduction of a crossing and a reduced speed limit for the A264 on the parish Highways Improvement Plan.
 - 13.2 To consider whether the Parish Council should remain as a member of the Highways Action Group and to make a decision.
 - 13.3 To consider the proposal to contribute to the cost of a solicitor's letter if it should become necessary and to make a decision.
 - 13.4 To consider the proposal to prepare a paper petition regarding safety improvements on the A264 and to make a decision.
- 14 Planning
 - 14.1 24/02350/FULL - 37 Upper Street Rusthall, Replacement of outbuilding (Part-Retrospective)
- 15 Chair's Report
- 16 Clerk's Report
- 17 Items for Information
 - 17.1 TWBC Local Plan Consultation
 - 17.2 KKC proposal to sell the MUGA on Edward Street
 - 17.3 New Citizens' Advice Bureau tablet with access to video advice service
- 18 Diary Dates
 - 11th November 2024, 7.30pm – Full Council Meeting

Closed Session. Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, to consider excluding the public and press from the meeting for the next items of business on the grounds that it will involve the likely disclosure of exempt information.

- 19 To resolve to admit the Deputy Clerk to the Local Government Pension Scheme (Kent Pension Scheme).